



The City of Red Bank Public Works Department

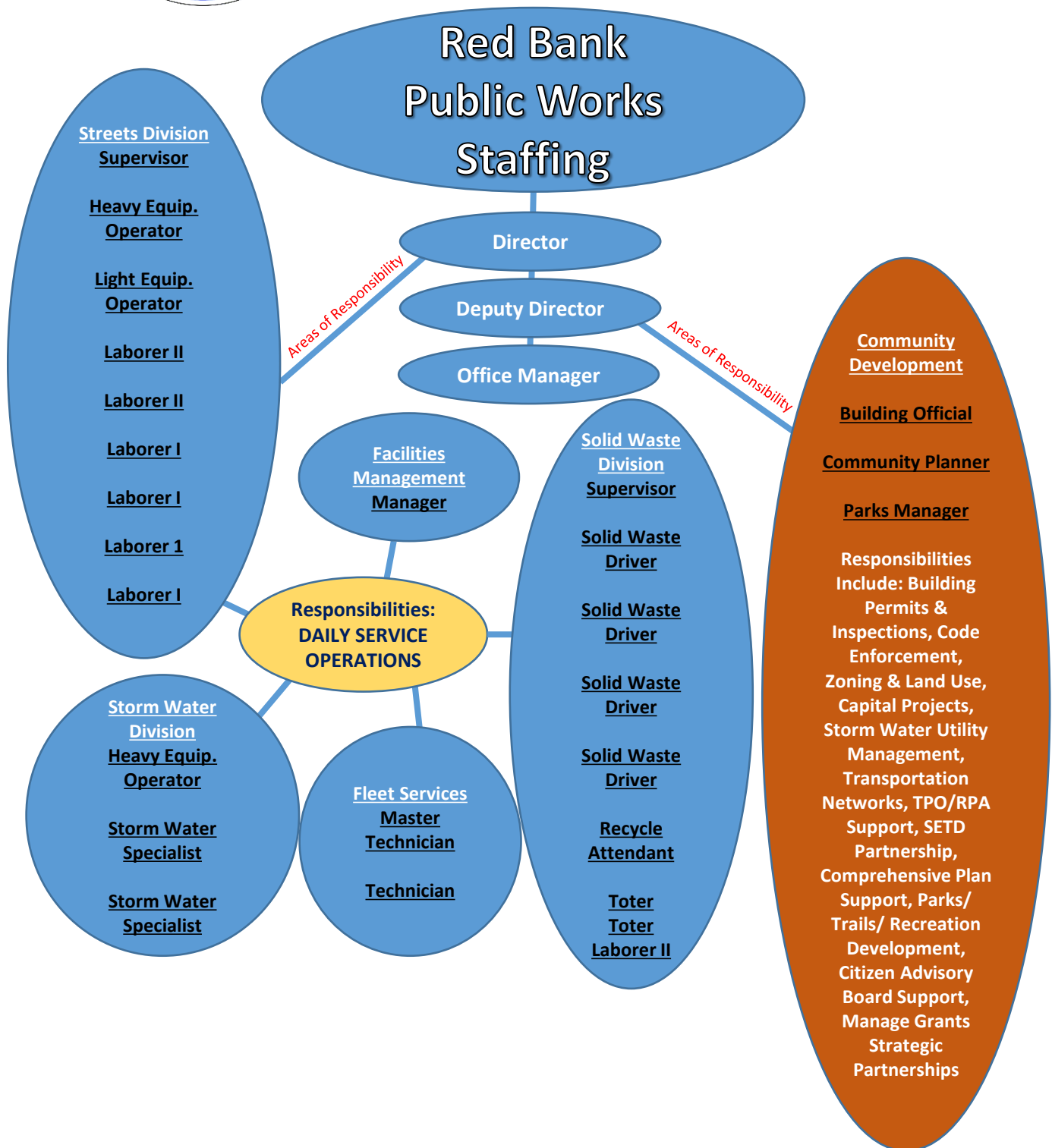
2023 Annual Report

The Mission of the Public Works Department is to effectively maintain and develop public infrastructure and facilities, to provide services to the public to achieve common social, economic, and environmental desires. Public Works takes a proactive approach to preserve and enhance the City of Red Bank for future generations.



Staffing Level

Year Ending 2023



The City of Red Bank

Public Works Department

3105 Dayton Boulevard, Red Bank, TN 37415
(423) 269-7927

Greg Tate

Director of Public Works

2023 was a transformative year for the City of Red Bank Public Works Department. In 2023 we hired a full-time Planner and a Parks/Trails/Recreation Manager for our Community Development Division, a Heavy Equipment Operator for our Storm Water Division and a Solid Waste Division Supervisor. Through the efforts of these new staffed positions, we noticed, almost immediately, increased service delivery in every division of the Public Works Department. Their good work continues into 2024 with a solid foundation and community approval of their efforts and services.

2023 was our first full year of implementation of the automated iWorQ work management system. This system is broken out into multiple echelons that include Work Management for day-to-day service requests for residents; a Facilities Management tool for all city staff to input requests for repairs to our numerous facilities and properties such as parks, the Red Bank Pool and Community Center; a Fleet Management tool for all operators of city owned equipment to request routine services and repairs; a Storm Water tool that will utilize the soon to be completed Storm Water Asset Mapping tool

to enable our fully-staffed storm water team to effect repairs; but also allow residents to submit service requests for possible storm water issues; a Code Enforcement tool that allows residents to submit anonymous code violation complaints; a Permit Management tool and a Building Inspection tool that are both accessible by contractors to request and pay for building permits and to request inspections associated with an issued permit.

Two new tools that are soon to be implemented are a Pavement Management tool and a Street Sign Management tool that will be used to plan and schedule paving improvements city-wide and also manage the city's numerous street signs in order to stay compliant with federal laws.

Beginning September of 2023, the City Commission approved funding for the Public Works Department to move forward on three major initiatives of particular interest to both residents and commissioners alike. First was a Parks Needs Assessment to facilitate a commission goal for a Ten Minute Walk to Park initiative; second was a resolution approving funding to contracting with a consultant for a Storm Water Asset Management Plan that will serve another commission initiative of Revamping Storm Water Ordinances and Operations and Fee Structure; and most recently, in November, approval of a contract for a city-wide Comprehensive Plan that will serve a third commission goal of Developing a Master Plan for the City of Red Bank (included in this initiative is a Small Area Study for the Former Red Bank Middle School Site). All efforts are currently underway. In 2024 many public engagement opportunities will be available for Red Bank residents to participate in and to have their voices heard. Following this section of my report, Deputy Director of Public Works Leslie Johnson will contribute details on these and many other community development issues.

Following these pages you will discover reports and information provided by the Deputy Director, Division Supervisors and Managers of the many services that the City of Red Bank Public Works Department provide. I hope these reports provide you amazing facts and pertinent information about the role of Public Works in our Great City. As always, call us if you need us . . . (423) 877-1103, or www.redbanktn.gov (the Citizen's Portal) or send us an email from the same website. Deputy Director of Public Works Leslie Johnson will follow my narrative with details on this and many other community development issues.

Respectfully,
Greg Tate



2022-2023 Annual Public Works Budget--as reported by Auditors--June 2023

Cost Center	Sub Object	Total Budget	Expenditures/ Encumbrances	Funds Available	%Used
Total 43100	Public Works Streets,	(1,540,540.00)	1,202,886.10	(337,653.90)	78.08%
Cost Center	Sub Object	Total Budget	Expenditures/ Encumbrances	Funds Available	%Used
Total 43170	Fleet Maintenance	(130,796.00)	132,474.22	1,678.22	101.28
Cost Center	Sub Object	Total Budget	Expenditures/ Encumbrances	Funds Available	%Used
Total 41800	Government Buildings	(158,771.00)	150,795.98	(7,975.02)	94.98 0/o
Cost Center	Sub Object	Total Budget	Expenditures/ Encumbrances	Funds Available	%Used
Total 44143	Animal Control And Codes	(73,499.00)	73,489.52	(9.48)	99.99 0/o
Cost Center	Sub Object	Total Budget	Expenditures/ Encumbrances	Funds Available	% Used
Total 44420	Recreation Centers	(89,000.00)	55,871.59	(33,128.41)	62.78%
Cost Center	Sub Object	Total Budget	Expenditures/ Encumbrances	Funds Available	% Used
Total 44421	White Oak Field- No.1	(15,300.00)	11,619.16	(3,680.84)	75.94%
Cost Center	Sub Object	Total Budget	Expenditures/ Encumbrances	Funds Available	% Used
Total 44422	Kids Corner Playground	(32,800.00)	62,477.22	29,677.22	190.48
Cost Center	Sub Object	Total Budget	Expenditures/ Encumbrances	Funds Available	% Used
Total 44423	Morrison Springs Park	(37,500.00)	28,585.25	(8,914.75)	76.23 %
Cost Center	Sub Object	Total Budget	Expenditures/ Encumbrances	Funds Available	% Used
Total 44440	Swimming Pool	(8,200.00)	11,612.61	3,412.61	141.62
Cost Center	Sub Object	Total Budget	Expenditures/ Encumbrances	Funds Available	% Used
Total 44470	Hamilton Cty/White Oak	(64,900.00)	75,433.27	10,533.27	116.23
Cost Center	Sub Object	Total Budget	Expenditures/ Encumbrances	Funds Available	% Used
Total 44490	Town Center Park	(600.00)	0.00	(600.00)	0.00%
Cost Center	Sub Object	Total Budget	Expenditures/ Encumbrances	Funds Available	% Used
* Total 43120	Highways/Streets--Repair-State Funds	(379,556.00)	459,064.94	79,508.94	120.95
Cost Center	Sub Object	Total Budget	Expenditures/ Encumbrances	Funds Available	% Used
* Total 43230	Solid Waste-Proprietary Fund	(1,325,075.00)	1,012,352.97	(312,722.03)	76.40%
Cost Center	Sub Object	Total Budget	Expenditures/ Encumbrances	Funds Available	% Used
Total 43280	Recycle	(56,106.00)	56,382.26	276.26	100.49
Cost Center	Sub Object	Total Budget	Expenditures/ Encumbrances	Funds Available	% Used
* Total 52100	Storm Water Utilities-Proprietary Fund	(334,557.00)	279,064.22	(55,492.78)	83.41 %
* Proprietary funds are not general revenue funds (property taxes), rather they fees charged specific to services provided and cannot be used for other services. These include Solid Waste, Storm Water and, State Steet Aid which is paid to the city from state fuel tax revenue based on population		Total Budget 2022-2023	Total Budget Used	Funds Available	Pct. Budget Used
		\$4,247,200.00	\$3,612,109.31	\$635,090.69	85.05%



**City of Red Bank
Public Works Department**

3105 Dayton Boulevard
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**2023 ANNUAL REPORT FROM:
City of Red Bank Deputy Public Works Director & Community Development
Leslie Johnson**

2023 Public Works - Community Development Year-End Activities

A. Red Bank City Commission Legislative Action

1. Ordinances

Steep Slope Ordinance #23-1240

Native Species Ordinance #23-1239

Sign Ordinance Amendments #23-1241

Stormwater Utility Fee and Credit Manual Ordinance #23-1242

Procurement Policy Ordinance #23-1233

Building Codes Ordinance #23-1226

Chicken Ordinance #23-1232

Animal Control Ordinance #23-1234

Air Pollution Control Ordinance #23-1244

2. Resolutions:

Purchasing Cards Use and Policy #23-1587

Community Center Use Policy for Non-Profits and Rates #23-1552

Surplus White Oak Park playground equipment #23-1628

Active People Healthy Nation Proclamation #23-1564

TDEC Grant Funded Equipment Purchase – Jet/Vac Truck #23-1571

Community Mobility Plan #23-1601

Property Acquisition (Hixson Parcel) #23-1604

NRPA Bioblitz #23-1606

3. Committee(s):

Parks and Recreation Advisory Board Appointments #23-1609

Cemetery Committee Appointments #23-1566

Art Committee Appointments #23-1561

Festival Committee Update #23-1624

Floodplain Review Board Update #23-1575

4. Grant(s) Applications:

American Water Environmental Grant #23-1613

Gametime Equipment Grant #23-1608

TDEC – Stormwater Asset Mapping and Management Grant #23-1569

DIDD Grant Application #23-1580

5. Contracts:

SETDD Contract Planning Services #23-1583

Comprehensive Plan & Small Area Study award to TSW #23-1636

Parks Needs Assessment & Master Plan award to Kimley-Horn #23-1607

Public Works Facilities Needs Assessment #23-1564

Omnia Partners – Cooperative Agreement #23-1586

TPL – Parks and Trails Service Agreement #23-1599

Red Bank Pool Agreement #23-1610

TDEC/ARPA Stormwater Engineering Services award to Barge #23-1615

6. Planning Commission Actions:

I have requested SETDD to provide us with details.

7. 2023 Commission Goals:

1. Revamp Stormwater – Stormwater Ordinance updated to include Credits Manual and updated billing. Identified as sustainable and complete.
2. Multi-Modal Transportation – Sidewalk Index completed. RFQ for On-Call Traffic Engineering services issued – continue into 2024
3. Comprehensive Plan & Small Area Study – contract awarded to TSW and is underway through 2024
4. Community Library and Civic Center – purposely paused for inclusion of Comprehensive Planning efforts – continue into 2024
5. Parks, Trails and Recreation Service – needs assessment under contract with Kimley-Horn – continue into 2024

B. The following Community Development Staff activities follow this report include:

Eddie Clinton – Building Official

Michael Pham – Community Planner

Jeffery Grabe – Parks Manager



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2023 ANNUAL REPORT FROM:

**City of Red Bank Public Works Department Community Development Division
Eddie Clinton, Building Official and Codes Enforcement**

In November 2022, I was promoted to the Building Official position. In the same month, I became a certified permit technician through the International Code Council (ICC). In December of 2022, I passed the Fundamentals of Erosion Prevention and Sediment Control Certification exam.

During 2023, I attended Building Classes with the Lower East Chapter of the Tennessee Building Official Association (TBOA) while also attending 14 hours of Building Classes with the State of Tennessee Building Official Association that same year. Also, in 2023 I attended 14 hours of Building Classes with Tennessee Fire and Codes Academy. These classes covered various building, mechanical and plumbing topics.

In 2023 I attended a two-and-a-half-day conference with the American Codes Enforcement Association to enhance our code enforcement operations. In 2023 I also attended a two-day conference with the Tennessee Association of Floodplain Management and eight hours of online training to enhance our Floodplain Management Program.

My responsibilities with the City of Red Bank encompass building issues, property maintenance matters and zoning. Feel free to reach out to discuss your building concerns before you build and I will work with you to provide you the information necessary to complete your tasks.

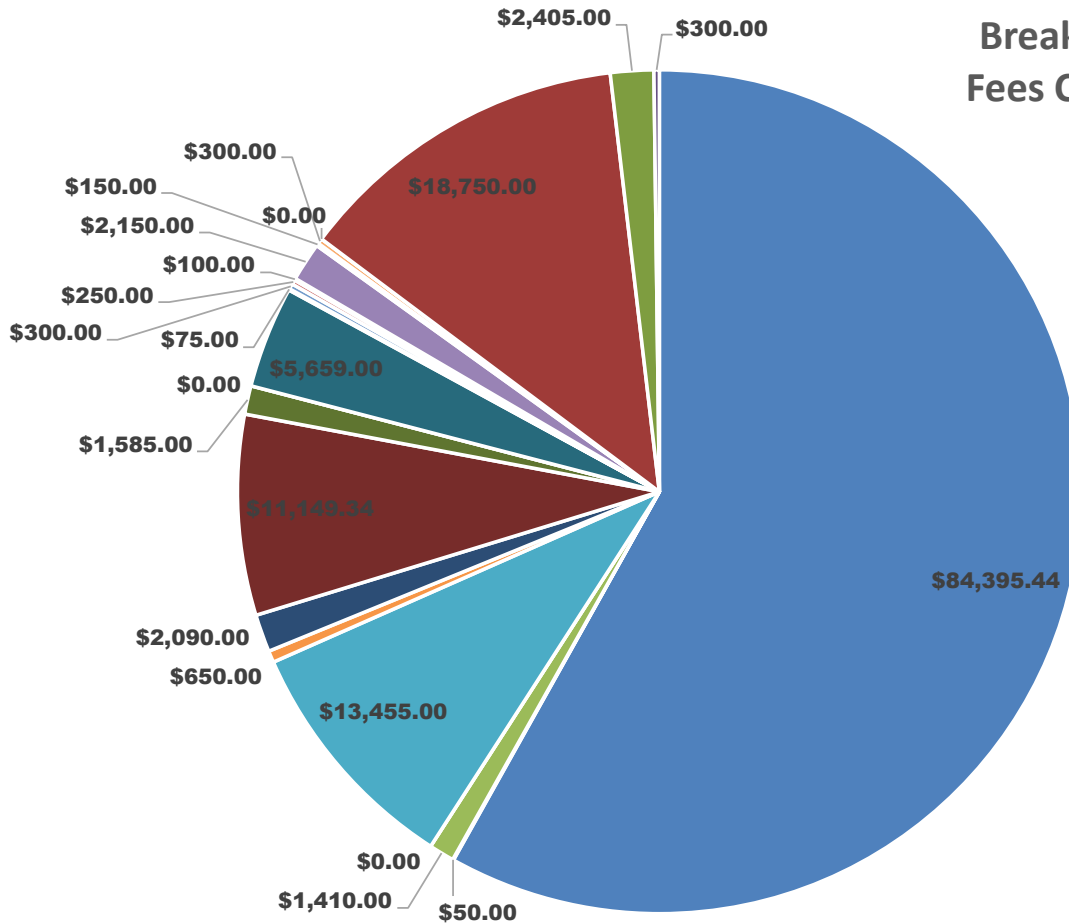
**Eddie Clinton
Building Official
City of Red Bank, Tennessee**



2023 Building Permits

Permit Report By Type			
01/01/2023 to 12/31/2023			
Permit Type	Fees Charged	Fees Collected	Total Permits
Building	\$84,395.44	\$84,395.44	128
Chicken Permit	\$50.00	\$50.00	5
Community Center Application	\$1,410.00	\$1,410.00	7
Design Review	\$0.00	\$0.00	1
Electrical	\$13,455.00	\$13,455.00	111
Food Truck Permit	\$650.00	\$650.00	31
Gas	\$2,090.00	\$2,090.00	25
Mechanical	\$11,149.34	\$11,149.34	41
Mechanical & Gas	\$1,585.00	\$1,585.00	5
Parade Permit	\$0.00	\$0.00	71
Plumbing	\$5,659.00	\$5,659.00	47
POD Permit	\$75.00	\$75.00	2
Re-Zoning	\$300.00	\$300.00	4
Short Term Vacation Rental Permit	\$250.00	\$250.00	11
Short Term Vacation Rental Renewal	\$100.00	\$100.00	1
Sign	\$2,150.00	\$2,150.00	19
Sign Variance	\$150.00	\$150.00	1
Special Exception	\$300.00	\$300.00	3
Special Park Use Permit	\$0.00	\$0.00	10
Street Cut	\$18,750.00	\$18,750.00	132
Vendor Permit	\$2,405.00	\$2,405.00	137
Zoning Variance	\$300.00	\$300.00	4
Total	\$145,223.78	\$145,223.78	801

Breakout of Fees Charged



- Building
- Community Center Application
- Electrical
- Gas
- Mechanical & Gas
- Plumbing
- Re-Zoning
- Short Term Vacation Rental Renewal
- Sign Variance
- Special Park Use Permit
- Vendor Permit
- Chicken Permit
- Design Review
- Food Truck Permit
- Mechanical
- Parade Permit
- POD Permit
- Short Term Vacation Rental Permit
- Sign
- Special Exception
- Street Cut
- Zoning Variance



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2023 Annual Report From City of Red Bank Public Works Department City Planner Michael Pham

Highlighted works:

- **Drafting and adoption of the Complete Streets Policy is underway; this policy will work hand in hand with the comprehensive plan to guide equitable investments in multi-modal infrastructure across the city.**
- **Design review and recommendations for the Rise Partners project at the former Save A Lot—approximately 7 acres of Dayton Boulevard-fronting commercial/mixed use property proposed to begin construction in 2024.**
- **Road reconfiguration concept for State Route 8/Dayton Boulevard has been submitted to TDOT for the 2024 scheduled repaving; a three-lane geometry has been proposed on Dayton Blvd between Stringer's Ridge Tunnel and City Greenway.**
- **Vehicle collision data record and visualization; another supplement to improving the city's transportation infrastructure by looking at trends in car accidents, injuries, and fatalities**



**2023 Annual Report From
City of Red Bank Public Works
Parks, Trails and Recreation Manager
Jeffrey Grabe**

Parks, Trails, & Recreation Year End Report 2023

- **Boards**
 - Red Banks first Parks and Recreation Advisory Board (for more information search <https://redbanktn.gov/180/Volunteer>)
 - Red Bank Festival Advisory Committee
- **Upgrades/repairs**
 - Kids Corner Playground-resurfaced bathroom floors
 - Roof on Kids Corner bathroom
 - Roof on James Ave ballfield building
 - New Pickleball court rotation system installed 12/18/2023
- **Contracts**
 - Red Bank Pool Advisory Committee <https://redbankpool.net/>
 - Red Bank Youth Association <https://www.redbankyouthassociation.org/>
 - Red Bank Boxing Club
 - Trust for Public Lands (TPL) <https://www.tpl.org/offices/chattanooga>
 - Started meeting about new trails in Red Bank
 - Started meetings on plan moving forward with the Field
- **Parks Needs Assessment**
 - Request For Proposals
 - Kick off meeting: Tours, SWOT and Interviews
 - Survey kick off December 1st at the Christmas Parade & Festival
 - Press release sent out, putting flyers around town, getting a mailer made to send out first of the year
- **WOP Playground**
 - Applied for GameTime Grant
 - Roof on upper pavilion
 - Received GameTime Grant
 - Survey for playground color had 214 responses 10/4/23-10/23/23
 - Sent payment for playground equipment 10/20/23
 - Old White Oak Park Playground sold on Govdeals.com to a non-profit in VA for \$4,450
- **List of events put on by the City**
 - Red Bank Jubilee
 - Food Truck Friday
 - June 16th, July 21st, August 18th, September 15th, and October 20th

- National Recreational Parks Association (NRPA) Parks for Pollinators BioBlitz, <https://www.nrpa.org/our-work/Three-Pillars/conservation/parks4pollinators/> awarded a prize of planting supplies worth \$600 dollars 09/01/23-09/30/23
- Service Day Cleanups
 - Stringers Branch Clean Up in collaboration with Green Steps 9/16/2023 <https://www.greenstepschatt.com/>
 - White Oak Connector trail cleanup for National Public Lands Day/Stringers Ridge 10 year anniversary in partnership with TPL, Outdoor Chatt, SORBA, White Oak Bike CO-OP 09/23/23
 - Planning MLK Day of Service for city cleanup--January 15th 2024
- Food Drive, in partnership with Red Bank United Methodist Church Food Pantry, donated around 300 pounds of food 11/1/23-11/30/23
- Red Bank Christmas Parade & Festival 12/1/2023 <https://redbanktn.gov/193/Festival-Citizens-Advisory-Board>
- List of events put on by others
 - Marathon & half marathon put on by Wildtrails 05/13/2023 <https://wildtrails.org/>
 - Summer festival put on in WOP by Rise Church 06/17/2023 <https://rise.church/>
 - National Dog Day at the Dog Park by the Puppy Cut 08/26/2023
 - Assemble Dance Festival by The Batterie 09/30/2023
 - Red Bank Church of Christ Picnic 10/15/2023 <https://www.facebook.com/redbankchurchofchrist/>
 - Oktoberfest (Clever, Meeting House, Be Caffeinated) 10/21/2023
- Other
 - I personally earned CPSI (Certified Playground Safety Inspector) certification on August 3rd <https://www.nrpa.org/certification/CPSI/>
 - Meeting with Parks & Recreation Technical Advisory Services (PARTAS) consultant about getting in compliance for land swap <https://www.tn.gov/environment/program-areas/res-recreation-educational-services/res-parks-and-recreation-technical-assistance-service.html>
 - Applied for Tennessee Department of Intellectual and Developmental Disabilities (TDIDD) grant, we did not receive so applied for and got GameTime grant for WOP playground <https://www.tn.gov/didd.html>
 - Met with Noogalights about possibility of them doing a light show in Red Bank 10/3/23
 - Put out survey for Food Truck Friday and what other events the community wants, got 91 responses 10/20/23
 - Looking into cost of movie nights in the parks
 - In the works with TPL & Chattanooga about signs and wayfinding for Stringers Ridge Preserve
 - Working on creating an MOU between Red Bank & Chattanooga for stewardship of Stringers Ridge Preserve

Jeffrey Grabe
 City of Red Bank
 Parks, Trails, and Recreation Manager
 423-654-8836
jgrabe@redbanktn.gov



City of Red Bank Public Works Department

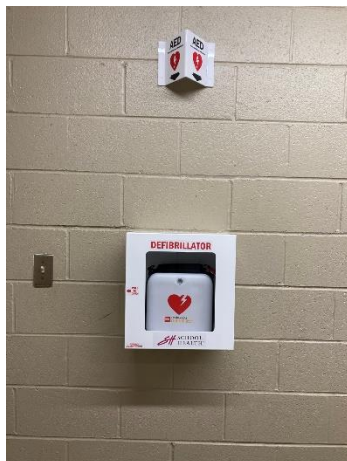
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2023 Annual Report From City of Red Bank Public Works Department Facilities Management Justin Headrick, Facilities Manager

In 2023 the City Commission approved the creation of a Facilities Manager position. Justin Headrick was promoted into that position. His vast knowledge and experience of building and construction processes has proven to be the right move for the city.

Here are a list of accomplishments the Public Works Department, through Justin's leadership in Facilities Management, has been able to accomplish in 2023:

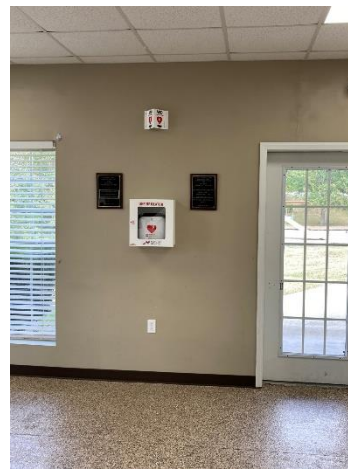
- **Resurfaced all 3 parking lots in White Oak Park**
- **Installed new slip resistant flooring in the bathrooms**
- **Replaced the roof on the White Oak Park Pavilion**
- **Installed Wi-Fi in the concession building so we could monitor the new Defibrillator with solar powered, Wi-Fi cameras**
- **Replaced the roof on the White Oak Ballfield Garage**
- **Installed Wi-Fi in the Concession building to monitor the new Defibrillator**



- Remodeled all four bathrooms at Fire Station 2 with new flooring, ADA water fixtures, grab bars, and new paint
- Remodeled the Kids Corner bathrooms by replacing the roof, new paint inside and out and new flooring
- Installed Wi-Fi and solar powered cameras at the Kids Corner bathrooms to be able to monitor the new Defibrillator

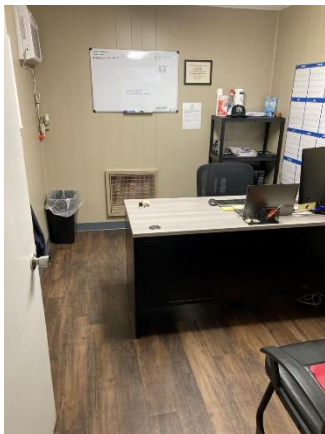


- Replaced the interior lights in the Community Center with LED
- Installed 13 pictures of Red Bank history with the help of the Arts Committee
- Installed the new Defibrillator inside the Community Center



- Remodeled the Police Department by replacing the flooring in the Court Clerk's office, kitchen, and main hallway. Painted the Deputy Chiefs office and Court Clerk's office
- Performed needed maintenance on the HVAC systems
- Installed a defibrillator at the front entrance of the building

- **Installed a new bench and bike rack at the south end of the building**
- **Replaced the old flagpole with a free-standing flagpole at the front of the building**
- **Remodeled 3 offices at the Public Works Garage (the Facilities Managers office, Solid Waste Supervisors office and the Public Works Supervisors Office)**
- **Installed a new eye wash station and a Defibrillator**



The following is a summary of pending projects we are working on that originated in 2023 and are continuing:

- **Installing a on-demand backup generator to powers the entire Police Department Building**
- **Replacing the old, crumbling steps at the back entrance of the Police Department with new, ADA compliant, aluminum steps**

- **Installing a ChargePoint EV Charger and 4 parking lot lights in the parking lot between the Police Department and Fire Department**
- **Continue improving the Red Bank Cemetery on Oakland Terrace by leveling the settled headstones, installing a fence around the perimeter and building an archway with stone columns and signage**
- **Removing the underground storage tank at the Public Works Facility in preparation for the new Public Works Facility**
- **Resurfacing the 3 remaining Tennis Courts and replace all the fencing at Kids Corner**
- **Replacing the HVAC inside the Boxing Building**
- **Extending the sidewalk from White Oak Park to the entrance of the Stringers Ridge Connector Trail with a raised crosswalk**

We have made a lot of progress in just a few months the Facilities Division has been in operation. We will continue to work with city staff and city residents to improve our facilities throughout the city.



Functions of Facility Management



City of Red Bank Public Works Department

3105 Dayton Boulevard
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2023 Annual Report From City of Red Bank Public Works Department Fleet Division Randy Bell, Fleet Manager

The City of Red Bank Public Works Department operates a Fleet Management Program that serves all three major departments of the City of Red Bank. We are a two-person operation with a Master Technician and a Fleet Assistant. We service over 101 City owned assets consisting of mostly rolling stock. We service every make and model of vehicle the city owns from police interceptors to fire engines to backhoes and garbage trucks.

We work out of a facility that has two vehicle lifts and a small storage room for parts and equipment. We work on gasoline and diesel engines as well as small equipment such as mowers and chainsaws. I have recently received training on EV's (electric vehicles) in anticipation of the city purchasing EV's for future operations.

Our daily responsibilities include ordering parts; tracking work orders through the iWorQ Fleet Maintenance module; managing vehicle recalls and contract services for maintenance requests we may not have the proper equipment to service. In addition, we perform daily troubleshooting and minor repair procedures to keep vehicles in service with no downtime. These include the unscheduled battery replacement, tire repairs, windshield wipers, headlights . . . and other such requests that pop up during an average week. By being flexible we can quickly return a police car to service or keep a brush truck in operation by making a quick repair and not disrupt daily operations.

We take great pride in keeping the city's fleet on the move. As the city moves forward with EV and Hybrid fleets, our goal is to train and certify on an ever-changing market so we can stay relevant and continue to meet the city's Fleet Management needs. The following table details the number of work orders we completed and documented in iWorQ in 2023. When looking at the daily services performed rate, keep in mind that working on fire

engines and garbage trucks sometimes takes days of labor but saves the city thousands of dollars annually by keeping that type work in-house.

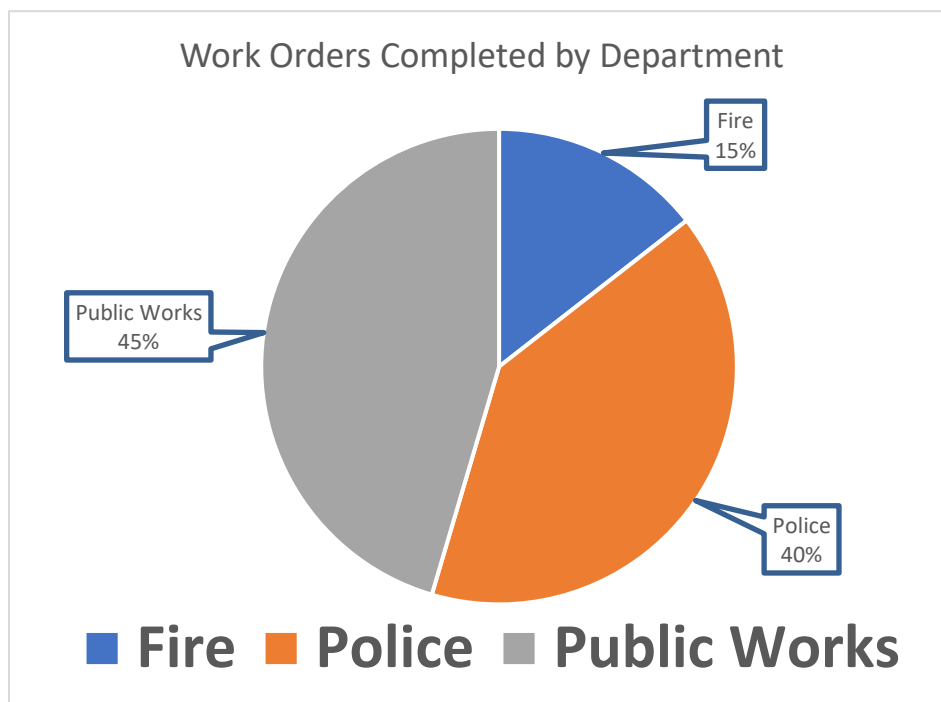
Another important factor in our job is work order documentation (the paperwork also consumes a large part of the workday). The following work orders were the combination of our physical services performed as well as work contracted out to certified professional service providers.



Fleet Maintenance Report

01/01/2023 - 12/31/2023

Department	Work Orders Completed
Fire	57
Police	158
Public Works	179
Total Annual Services Performed	394
Average Daily Services Performed	1.6





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2023 Annual Operations Report

This report and the following pages describe the daily operations and the service support provided to the residents of the City of Red Bank. As of 2022 the City of Red Bank Public Works Department utilizes a Citizens Portal link on the city website, www.redbanktn.gov, to allow our residents to request services such as brush and bulk trash pickup; but, also to report other matters such as road damage, infrastructure damage and other important matters that frequently arise.

The following pages highlight the three major service divisions of Public Works that manage these daily operations. They are:

- The Street Division
- The Solid Waste Division
- The Storm Water Division

All service requests are directed to one of these division to fulfill work orders. Our two Operations Supervisors track these work orders in iWorQ. Other services such as permitting, building inspections and requests for use of city facilities fall under the Community Development Division, also accessible through the same Citizens Portal on the city website.

Please look at the services, number of work orders and level of detailed work your Public Works team conducts annually. Keep in mind that we are just in our first full year of iWorQ implementation and we are still learning to account for and manage our processes to ensure we have an accurate look at the work being accomplished, the use of equipment our residents pay for and the management of our personnel



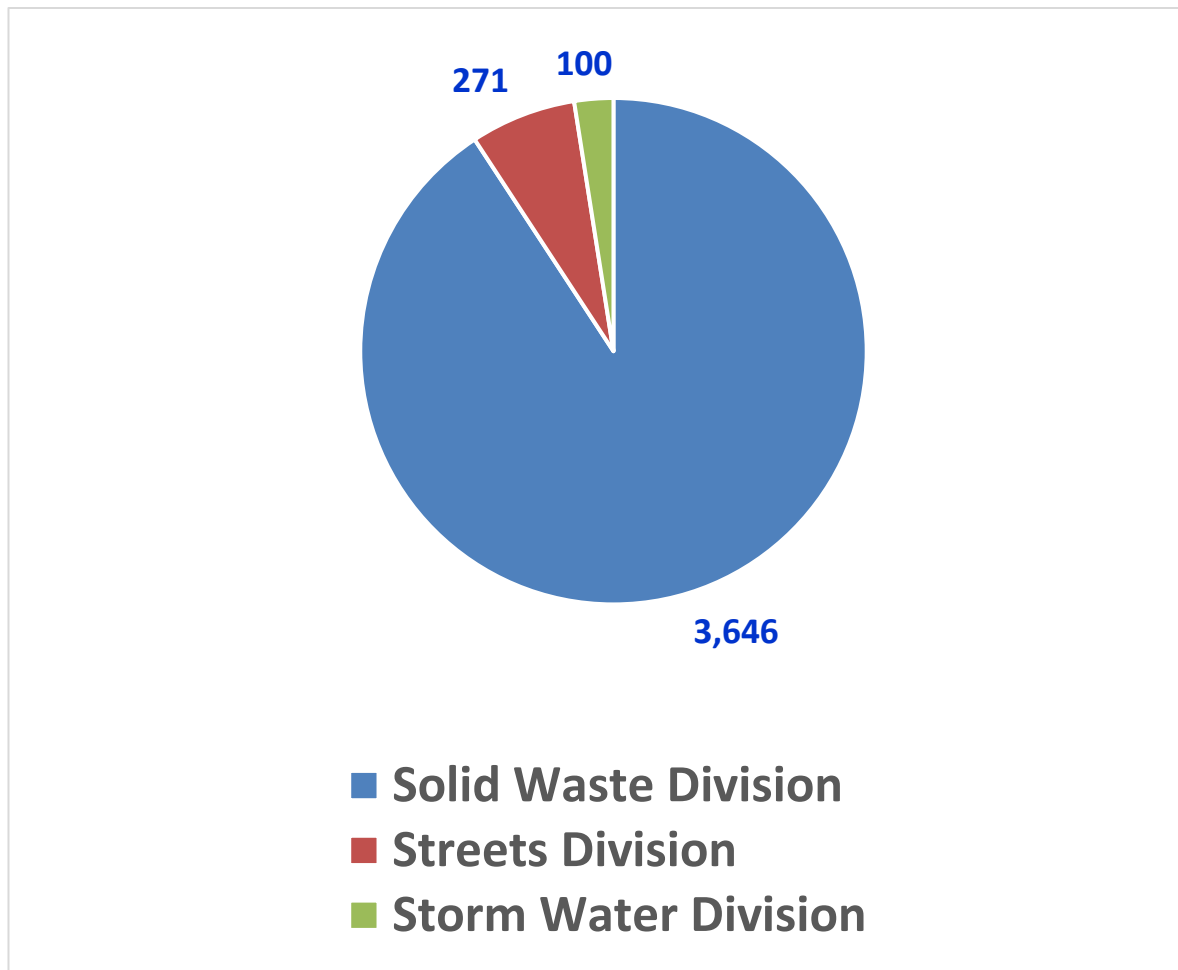
Annual Work Order Report

1/1/2023 - 12/31/2023

Totals Work Orders by Division	
Solid Waste Division	3,646
Streets Division	271
Storm Water Division	100
Total Annual Work Orders:	4,017
Average Work Orders Per Day:	16

Percentage of Work Orders by Division:

Solid Waste Division	91%
Streets Division	7%
Storm Water Division	2%





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2023 Annual Report From City of Red Bank Public Works Department Street Division Ricky Reeves, Operations Supervisor

In 2023 the Street Division conducted a wide range of daily operations including repair to the public infrastructure within the city. Some of the most notable events and tasks we accomplished last year include the following:

- **Our own Johnny Ledford was the recipient of the 2023 Tennessee Public Works Association (TNPWA) Murphy Snodderly Award that recognizes a long term employee at the labor force level for their long term municipal service**
- **Throughout the year Public Works Division personnel repaired numerous potholes and other road failures across the city**
- **Repaired or replaced multiple failed traffic signal lights throughout the city any one of our sixteen signalized intersections**
- **Installed new street signs at multiple intersections around the city to include Ashmore Avenue, the Morrison Springs/Dayton Blvd intersection; to include new hospital signs to direct traffic from Dayton Blvd and Morrison Springs Rd to the Erlanger North 24 hour Emergency Room on Morrison Springs Rd**
- **Added 6 new all way stops on high trafficked secondary roads**
- **Overlaid new stop bars at Stop signs at multiple intersections (ongoing)**
- **Re-applied thermoplastic striping on areas of Dayton Blvd., Morrison Springs Rd., and Ashland Terrace to enhance driver awareness**
- **Installed asphalt curb around the city to direct storm water**
- **Repaired approximately 200 feet of sidewalk in various locations around the city**
- **Trimmed bushes and trees encroaching on the right of way**
- **Maintained mulch at the playgrounds for safe-fall zones throughout the year**

- Cut trees and removed debris that fell in the right-of-way and posed a threat or hindrance to emergency vehicles during multiple storm events, many overnight and most after normal work hours for our employees
- Planted trees in the parks throughout the city
- Cut grass along the right-of-way and on city owned properties such as our parks, the community center, the pool and entrances to the city such as the Highway 27 entrance and exit ramps on Morrison Springs during season
- Installed new overhead cables across Dayton Blvd to install banners for public events such as the Christmas Parade and the Jubilee or to announce public hearings
- Painted bridge headwalls around the city over stream crossings
- Pressure washed retaining walls of various bridges around the city
- Rebuilt the headwall on the James Ave. bridge
- Prepared the surface for the new playground at White Oak Park
- Provided personnel for collection services at weekend and holiday community cleanup events such as the Martin Luther King, Jr. Day of Service and the local Stringer Branch Cleanup
- Provided personnel support for the Cemetery Advisory Committee cleanup events
- Installed Christmas decorations all over the city
- Provided traffic control support for the Annual Moon Pie Move, Red Bank Jubilee and Red Bank Christmas Festival
- Installed radar speed signs in local neighborhoods for traffic and speed detection
- Raised and lowered flags for appropriate holidays and periods of national mourning
- Assisted facilities division with numerous projects including:
 - Removing decades old concrete bleachers at the former Red Bank Dixie Youth complex that were unsafe
 - Installed sidewalk access at the lower White Oak Park parking lot to an existing sidewalk
 - Painted the Joe Glasscock Community Center
 - Repaired damaged fencing at the Police and Public Works shared impound lot
 - Many other basic tasks saving the expense of hiring contractors

- **Assisted the Solid Waste Division**
 - **Provided Street Division personnel to assist with garbage and leaf collection due to personnel shortages in the Solid Waste Division. This is a trend we are trying to move away from.**
 - **When there are personnel shortages in Solid Waste that division must rely on help from CDL drivers in the Street Division to ensure trash and brush get picked up daily**
 - **The Street Division also provided laborers to fill in for garbage truck toters, Recycle Center attendant and assist with leaf collection from December to March each year**
 - **The Street Division also provided laborers for traffic control when the Solid Waste Division was required to work on some of the city's more harrowing roads such as Easton Ave, Delashmitt Rd and Gadd Rd due to the traffic volumes and narrow lanes**

- **Assisted the Storm Water Division**
 - **The Street Division assisted the Storm Water Division with operations this past year. This is also due to manpower shortages in that division which as of November 2023 is staffed with a three-person crew. Those additional tasks included:**
 - **Built catch basins**
 - **Cleared debris out of storm water ditches**
 - **Cleaned catch basins**
 - **Debris removal under Stringers Branch stream crossings, particularly on the north end of town**



Public Works Street Division Heavy Equipment Operator Johnny Ledford receives his 2023 TNPWA Murphy Snodderly Award at the Annual TNPWA Conference in Nashville, TN.



City of Red Bank Public Works Department

3105 Dayton Boulevard
Red Bank, TN 37415
423.269-7927

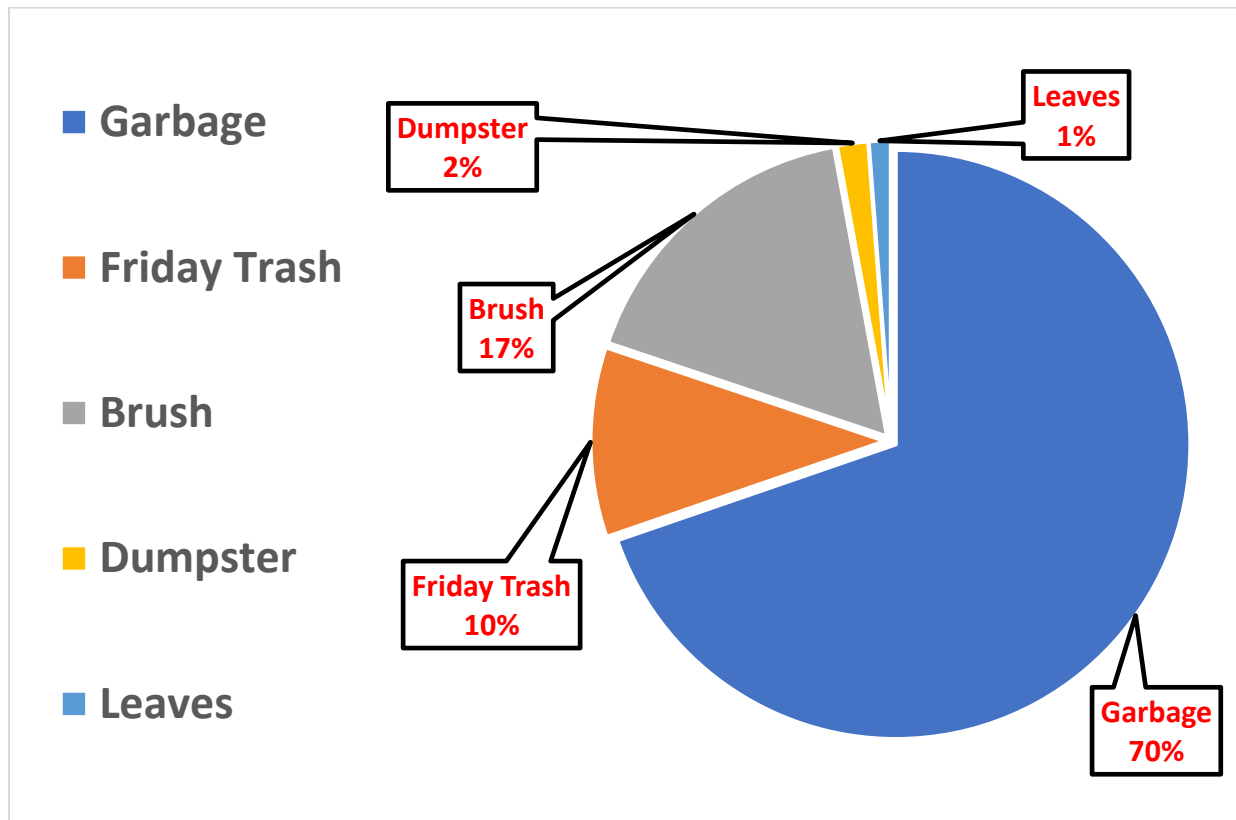
2023 Annual Report From: City of Red Bank Public Works Department Solid Waste Division James Allen, Operations Supervisor

The Solid Waste Department had a very productive year for 2023 considering the obstacles and restructuring of the department. We started the year off with employees being out most of the year due to health issues. This caused the department to pull together and get the job done. Secondly the department now has a full-time supervisor to spend more time on the day-to-day operations and improving the department. We also had a few extra events that we started this year.

- We started a Mosquito eradication effort through in August. This event allowed residents to place any barrels, old tires, or trash that could accumulate water and draw mosquitos on the side of the road to be collected by means of a Citizens Portal request
- We added recycling cans in the parks to collect plastic and aluminum.
- We began the first Pumpkins for Pigs program that ran from November 1st-10th and November 27th- December 8th. This allowed residents to place their pumpkins on the side of the road to be collected by means of a Citizens Portal request or take them to the Recycle Center. The collected pumpkins went to Gentry Homestead, a local farm, to feed their pigs as opposed to sending them to the landfill.
- Leaf collection started in December. We began using a non-profit staffing program called Project Return. This company works with release programs for correction facilities to help get people back in the workforce.
- And last but certain not least, we picked up tons, and tons, and tons of solid waste throughout the year

The following page records the yearly totals of solid waste picked up by the Solid Waste Division in 2023:

All Classes of Solid Waste Picked Up by the City of Red Bank for 2023				
YTD Totals	Total Tons Collected	Total Cost for Disposal	Total Trips to Disposal Site	Average Cost Per Trip for Disposal
Garbage	4,035.56	\$135,231.01	759	\$178.17
Friday Trash	603.59	\$20,270.25	235	\$86.26
Brush	981.01	\$19,637.60	361	\$54.40
Dumpster	98.57	\$11,316.61	19	\$595.61
Leaves	69.22	\$3,584.40	77	\$46.55
TOTALS:	5,787.95	\$190,039.87	1,451	\$130.97





City of Red Bank Public Works Department

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2023 Annual Report From City of Red Bank Public Works Department Storm Water Division Ricky Reeves, Operations Supervisor

In 2022 the City Commission adopted a goal of Revamping the Storm Water Ordinance and Operations and Fee Structure. With this process as a goal, city staff applied for a TDEC ARP Non-competitive grant to serve the city's storm water utility needs.

Previously the city had two Storm Water Specialists that were merely responsive to needs but unable to provide a proactive service. Through the process of reviewing and updating the fee structure the city hired additional staff in the form of a Heavy Equipment Operator; provided all three personnel with TDEC approved Storm Water Training; purchased the necessary equipment for operations and put them in the field to perform daily storm water maintenance. In addition to standing up a team, the city also implemented the iWorQ Storm Water Management tool to track all storm water requests.

In addition, the TDEC ARP Non-competitive grant allowed the city to hire a consultant to inventory and map the entire city storm water utility, which consists of ditches/open channels, enclosed appurtenances, swales, inlets, catch basins, detention ponds. In November 2023 the consultant began performing their survey and inventory and also began transmitting their findings of blocked, damaged and moderately repairable assets to the Public Works Department-Storm Water Division. The city began almost immediately using our newly staffed Storm Water team to effect repairs to make these systems serviceable once again.

Another option allowed by the TDEC ARP Non-competitive grant was the purchase of a new jetter/vac truck to aid in maintenance of our storm water utility. All of this service and purchases were made using the TDEC ARP

Non-competitive grant with zero expense to the citizens of Red Bank. Below is a snapshot of just the beginning of what we hope will be a robust Storm Water Program to provide improved water quality that flows into Stringers Branch as well as reduced flooding in some of our most critical areas. The table is extracted from iWorQ and indicates how we track storm water work orders:



Storm Water Work Order Detail Report

12/01/2023 - 12/31/2023

Assigned Department	Work Order #	Work Date	Work Type	Work Description	Location of Issue	Main Status
Stormwater	5	12/27/2023	Culvert Maintenance	The culvert that goes under Appian way, located at intersection of Wickley road and Appian way is clogged. It is causing flooding in my front yard	4800 Appian way	Closed
Stormwater	4	12/22/2023	Catch Basin Maintenance	The concrete around the storm water drain/grate is falling apart and the grate is no longer secure	5213 Creeks Bend Ln	Closed
Stormwater	3	12/22/2023	Ditch Maintenance	Ditch needs to be dug out some at 112 and 110 Lavonia Ave. filling in with first and grass	112 Lavonia Ave	Closed
Stormwater	2	12/21/2023	Ditch Maintenance	Clogged Tile	246 Thelma Dr	Pending
Stormwater	1	12/20/2023	Catch Basin Maintenance	Clean out Catch Basin	100 Joyce Ave	Pending

Current Transportation Projects **ongoing in the City of Red Bank**

PIN: 130155-TDOT Grant

Resurfacing from Browntown to Gadd Rd

Current Status-Pending ROW Phase Approval

Projected Completion Date: 8/31/2025

Estimated Project Cost: \$430,000

Estimated Cost to the City of Red Bank: \$84,720

PIN: 130774-TDOT Grant

ADA Sidewalk improvements on the South End from

Signal Mountain Rd to Memorial Drive

Current Status-Pending Obligation of Desing Funds

Projected Completion Date: 9/9/2024

Estimated Project Cost: \$260,000

Estimated Cost to the City of Red Bank: \$52,000

PIN: 130563-TDOT Grant

Replacement of the Lullwater Rd bridge

Current Status-Pending approval of Design

Projected Completion Date: 7/30/2025

Estimated Project Cost: \$475,000

Estimated Cost to the City of Red Bank: \$95,000

PIN: 121880-TDOT Grant

Signalization upgrades at five locations

Current Status-Near Completion

Projected Completion Date: 3/31/2024

Estimated Project Cost: \$1,148,000

Estimated Cost to the City of Red Bank: \$287,000

Currently Unfunded-TDOT CMAQ Grant

Red Bank Bike Boulevard

Current Status—Previously was waiting for FHWA funding to drop in October 2024

As of December 2023 this project, along with all CMAQ grants, were still unfunded

Placed on TPO Fiscally Restrained Project list

Projected Completion Date: Undetermined

Estimated Project Cost: \$260,000

Estimated Cost to the City of Red Bank: \$52,000

**City of Red Bank Public Works
For Service
Contact Us Using the Following
Methods:**

Citizen Portal
www.redbanktn.gov

TEXT MY GOV—on the city website

Office Phone Number:
423-269-7927

Operating Hours
8:30 a.m. to 4:30 p.m.
Monday – Friday
(Except Holidays)