



City Manger's Report
To the
Board of Commissioners
March 21, 2017

FINANCIAL REPORT.

FINANCIAL REPORT TO DATE AS OF FEBRUARY 28, 2017 (FY2017)

General Fund

All revenues and expenditures, with very few exceptions, should have achieved approximately 67% of their originally budgeted figures (no amendments) through February of the fiscal year with consideration given to peculiar timing issues of the obligation. Any revenue above 67% is a good indication. Any expenditure below 67% is also a good situation.

Revenues continue to reflect prior year figures throughout this section, with very minor variances. The only source of revenue failing to pace last year remains Court Revenue. Numbers for this source show a significant decrease year to date of \$42,845, a 21% decline.

Expenditures appear to be spending on a positive pace. Collectively, the City has spent only 62% of the original budget. Legislative, Police, and four of the seven park areas are above the 67% chronological mark noted above. It should also be noted that two significant loan payments totaling \$135,758 occur in the month of June and this will have a negative impact on average monthly spending.

State Government resources have recommended that municipalities retain a minimum of six months, or half a year's budget amount, in spendable, non-committed funds for emergency or unforeseen circumstances. Based on the current year's budget and this recommendation, the City should have \$3,146,165, plus any planned use of fund balance, as a safety net.

Other Funds

All other funds appear to be operating as expected and are solvent.

Business License - Issued February 2017

New Business License Issued – 3

Business Renewals Issued – 14

POLICE DEPARTMENT

During the previous month's reporting period, the police department responded to 911 documented calls for service, traffic stops, and other officer initiated events. Officers issued 112 traffic citations, 241 warnings, and effectuated 109 adult custodial arrests and/or misdemeanor citations. Eleven (11) Juveniles were detained and petitions issued during this same period. The agency completed 218 police incident reports and investigated 27 motor vehicle crashes with 6 resulting in personal injury.

Following on the next two pages are tables providing: 1) the total number of incidents by disposition code and 2) total incident volume by day of the month.

Disposition Code	Count	%
D01_In Service Incident	44	4.8%
D01_In Service Incident,D09_Ar	2	0.2%
D01_In Service Incident,D40_Me	1	0.1%
D02_In Service Misc Report	125	13.7%
D04_In Service Accident	27	3.0%
D04_In Service Accident,D07_In	1	0.1%
D04_In Service Accident,D09_Ar	2	0.2%
D05_In Service No Report	236	25.9%
D05_In Service No Report,D07_I	1	0.1%
D06_In Service Duplicate Event	17	1.9%
D07_In Service Citation	83	9.1%
D07_In Service Citation,D09_Ar	2	0.2%
D08_In Service Warning	241	26.5%
D09_Arrest	71	7.8%
D10_Residential No Charge	10	1.1%
D11_Residential Chargeable	1	0.1%
D25_Business No Charg	14	1.5%
D31_Field Interview	4	0.4%
D34_Communications Close Out	1	0.1%
D40_Mental	2	0.2%
D45_Business Check	26	2.9%
Total	911	

Date	Count	Response %
02/01/2017	30	3.3%
02/02/2017	37	4.1%
02/03/2017	44	4.8%
02/04/2017	34	3.7%
02/05/2017	33	3.6%
02/06/2017	29	3.2%
02/07/2017	29	3.2%
02/08/2017	26	2.9%
02/09/2017	30	3.3%
02/10/2017	48	5.3%
02/11/2017	31	3.4%
02/12/2017	35	3.8%
02/13/2017	32	3.5%
02/14/2017	35	3.8%
02/15/2017	31	3.4%
02/16/2017	25	2.7%
02/17/2017	47	5.2%
02/18/2017	23	2.5%
02/19/2017	33	3.6%
02/20/2017	33	3.6%
02/21/2017	24	2.6%
02/22/2017	34	3.7%
02/23/2017	31	3.4%
02/24/2017	50	5.5%
02/25/2017	26	2.9%
02/26/2017	26	2.9%
02/27/2017	24	2.6%
02/28/2017	31	3.4%
Total	911	

FIRE DEPARTMENT

Training:

Twenty-eight (28) training classes were conducted during the month.

Incidents:

Type of Incident:	Total Of Incidents:	Percentage Value:
100 Series-Fire	4	6.67%
200 Series – Explosion	1	1.67%
300 Series-Rescue & EMS	24	40.00%
400 Series-Hazardous Conditions (No fire)	1	1.67%
500 Series-Service Call	12	20.00%
600 Series-Good Intent Call	12	20.00%
700 Series-False Alarm & False Call	6	10.00%
800 Series – Severe Weather & Natural Disaster	0	0.00%
900 Series Special Type	1	1.22%
Grand Total:	60	100.00%

Value of Property Lost or Saved Due to Fire:

Total of Property and Contents Value Lost:	\$ 250.00
Total of Property and Contents Value Saved:	\$ 784,750.00

Inspection Report:

Fire Code Inspections: No Violations (NV) or Violations (listed if any):

NOTE: The Fire Marshal was off two weeks for surgery and spent one week preparing for ISO review/grading.

1936 Dayton, pre drywall inspection
3874 Dayton, follow-up, needs more time
1920 Dayton, pre build conference
109 Peace Street, inspection with new owner
3600 Dayton, Inspection and new fire alarm review
4800 Dayton, need fire extinguisher
4416 Dayton, exit signs need repaired
4607 Dayton, outlet cover missing
314 Morrison Springs, outlet needs repaired, cover for fire extinguisher needed
3411 Dayton, current annual inspection needed
3501 Dayton, extinguishers need current annual tag
3515 Dayton, Exit sign needs repaired, several electrical issues, needs fire extinguishers, stock in front of electrical panel needs to be moved
3508 Dayton, knock outs for electrical panel needed
3501 C Dayton, electrical issues, fire extinguishers needed
3501 B&C Dayton, extinguisher needed with current annual tag, extension cords to be removed
3501 A Dayton, needs fire extinguisher, remove extension cords
3501 G Dayton, needs fire extinguisher
3503 Dayton, NV
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Pre Fire Planning:

Fire Department is currently in the process of revamping how these inspections are conducted and the medium on which they are reported. It is anticipated that pre fire planning will commence again in mid-April.

PUBLIC WORKS DEPARTMENT

Solid Waste Collection Totals – January 2017

Residential Garbage:	255.59 tons
Friday Trash:	38.98 tons
Roll-off Dumpster:	5.22 tons

Leaf Collection: 136.50 tons
Brush Collected: 65.01 tons
Total Collected: 501.30 tons

Codes Enforcement:

Conducted 129 enforcement actions, including:

0	code actions regarding high grass/weeds/overgrowth
18	code actions regarding unregistered/inoperable vehicles
87	general property maintenance
0	temporary storage ordinance
6	unfit for occupation
2	zoning
3	home occupation
0	unrestricted animal
12	various other complaints

Fleet Maintenance Service/Repairs:

POLICE	11
FIRE	2
PUBLIC WORKS	10

Demolitions from July 2013 – February 2017

25 - Structures removed

3 - In progress

Inspections:

Plumbing Inspections	6
Electrical Inspections	4
HVAC Mechanical	4
Gas Inspections	3
Footing Inspections	5
Slab Inspections	0
Framing	6
Final Building	3
Sign Inspections	0
Roofing	0
Insulation Inspections	0

Permits:

Various permits issued: 26

Revenue Received from Permits: \$ 5,120.00

All City Departments

On the-Job Injuries

Lost Time Accidents – 0

Other Job Related Injuries – 4 work comp injuries, 0 lost time, 1 light duty

Personnel

New Hires – 0

Dismissal – 1

Resignation – 1

Retirement – 0