



**City Manger's Report**  
**To the**  
**Board of Commissioners**  
**February 21, 2017**

## **FINANCIAL REPORT**

### **FINANCIAL REPORT TO DATE AS OF January 31, 2017 (FY2017)**

#### **General Fund**

All revenues and expenditures, with very few exceptions, should have achieved approximately 58% of their originally budgeted figures (no amendments) through January of the fiscal year. It is preferred that revenues exceed the 58%. Conversely it is preferred that expenditures do not exceed the 58%. Total revenues currently sit exactly at 58%, which is a cause for concern, while expenditures are at 55%.

Overall, revenues are tracking almost in line with last year's numbers. Most revenue sources are either slightly ahead or slightly behind FY2106 numbers. There is one glaring source that defies what one would expect to find and that is City Court Revenue. Revenue in this area has fallen off of last year's pace by \$39,056, or 23.5%. Why this is happening requires a closer look, but causes need to be identified and addressed.

Expenditures per department seem to be split on ones below 58% and those above 58%. Legislative, Insurance, Police and half of the Parks departments are above or significantly above the threshold. Activity such as this may indicate a timing situation that will settle out over the remainder of the fiscal year, or it indicates that the original budget was inappropriate for what was actually going to take place.

Doing a pro forma for the rest of the fiscal year, it is anticipated that there will be a budget shortfall of at least \$250,000 of the planned \$695,952 in fund balance usage, i.e. revenues will be less than expenditures.

#### **Other Funds**

All other funds appear to be operating as expected and are solvent.

#### **Business License - Issued January 2017**

New Business License Issued – 3

Business Renewals Issued – 5

## **POLICE DEPARTMENT**

During the previous month's reporting period, the police department responded to 1069 documented calls for service, traffic stops and other officer initiated events. Officers issued 143 traffic citations, 246 warnings, and effectuated 140 adult custodial arrests and/or misdemeanor citations. Twelve (12) Juveniles were detained and petitions issued during this same period. The agency completed 235 police incident reports and investigated 28 motor vehicle crashes with 4 resulting in personal injury. The next two tables show actions taken by officers by Disposition Code and Total Incident Volume by Day of Month.

<b>Disposition Code</b>	<b>Count</b>	<b>%</b>
D01_In Service Incident	69	6.5%
D01_In Service Incident,D09_Ar	2	0.2%
D02_In Service Misc Report	148	13.8%
D02_In Service Misc Report,D04	1	0.1%
D02_In Service Misc Report,D05	1	0.1%
D02_In Service Misc Report,D07	1	0.1%
D02_In Service Misc Report,D09	3	0.3%
D04_In Service Accident	28	2.6%
D05_In Service No Report	291	27.2%
D06_In Service Duplicate Event	20	1.9%
D07_In Service Citation	103	9.6%
D07_In Service Citation,D08_In	1	0.1%
D07_In Service Citation,D09_Ar	2	0.2%
D08_In Service Warning	246	23.0%
D09_Arrest	78	7.3%
D10_Residential No Charge	11	1.0%
D20_Watch List	1	0.1%
D21_Beer Board	1	0.1%
D25_Business No Charg	15	1.4%
D31_Field Interview	10	0.9%
D34_Communications Close Out	9	0.8%
D40_Mental	1	0.1%
D45_Business Check	27	2.5%
<b>Total</b>	<b>1069</b>	

Date	Count	Response %
01/01/2017	36	3.4%
01/02/2017	29	2.7%
01/03/2017	29	2.7%
01/04/2017	34	3.2%
01/05/2017	46	4.3%
01/06/2017	30	2.8%
01/07/2017	21	2.0%
01/08/2017	35	3.3%
01/09/2017	33	3.1%
01/10/2017	46	4.3%
01/11/2017	30	2.8%
01/12/2017	37	3.5%
01/13/2017	58	5.4%
01/14/2017	30	2.8%
01/15/2017	38	3.6%
01/16/2017	34	3.2%
01/17/2017	32	3.0%
01/18/2017	28	2.6%
01/19/2017	46	4.3%
01/20/2017	29	2.7%
01/21/2017	32	3.0%
01/22/2017	28	2.6%
01/23/2017	41	3.8%
01/24/2017	39	3.6%
01/25/2017	25	2.3%
01/26/2017	34	3.2%
01/27/2017	48	4.5%
01/28/2017	28	2.6%
01/29/2017	22	2.1%
01/30/2017	33	3.1%
01/31/2017	38	3.6%
<b>Total</b>	<b>1069</b>	

## **FIRE DEPARTMENT**

### **Training:**

Forty-four (44) training classes were conducted during the month.

### **Incidents:**

Type of Incident:	Total Of Incidents:	Percentage Value:
100 Series-Fire	7	7.78%
200 Series – Explosion	0	0.00%
300 Series-Rescue & EMS	47	52.81%
400 Series-Hazardous Conditions (No fire)	3	3.37%
500 Series-Service Call	17	19.10%
600 Series-Good Intent Call	6	6.74%
700 Series-False Alarm & False Call	8	8.99%
800 Series – Severe Weather & Natural Disaster	0	0.00%
900 Series Special Type	1	1.22%
Grand Total:	89	100.00%

### **Value of Property Lost or Saved Due to Fire:**

Total of Property and Contents Value Lost:	\$ 79,850.00
Total of Property and Contents Value Saved:	\$ 482,690.00

## Inspection Report:

Fire Code Inspections: No Violations (NV) or Violations (listed if any):

1918 Dayton, Sprinkler system update  
1936 Dayton, Fire Alarm plan review  
4106 Dayton, NV  
4400 Dayton, construction inspection  
1936 Dayton, construction inspection  
3603 Dayton, NV  
3605 Dayton, NV  
3611 Dayton, NV  
3613 Dayton, NV  
3629 Dayton, follow-up, electrical not completed  
3631 Dayton, follow-up, electrical not completed  
3645 Dayton, follow-up, electrical not completed  
3639 Dayton, emergency light needed battery  
3801 Dayton, FIRE EXTINGUISHER tag, electrical knockouts  
3805 Dayton, NV  
3835 Dayton, extension cord  
3849 Dayton, Suite 101, exit sign battery, FIRE EXTINGUISHER tag, electrical knockouts  
3849 Dayton, Suite 105, need FIRE EXTINGUISHER  
3849 Dayton, Suite 107, FIRE EXTINGUISHER tag  
3849 Dayton, Suite 109, FIRE EXTINGUISHER tag  
3849 Dayton, Suite 111, extension cord, FIRE EXTINGUISHER tag, Exit light battery  
3849 Dayton, Suite 113, extension cord, FIRE EXTINGUISHER tag, Exit light battery, outlet covers missing  
4854 Dayton, NV  
5202 Dayton, needs FIRE EXTINGUISHER

Pre Fire Planning:

2411 Dayton  
2413 Dayton  
2415 Dayton  
2417 Dayton  
2419 Dayton  
2423 Dayton  
2425 Dayton  
2429 Dayton  
2501 Dayton  
2507 Dayton  
2601 Dayton  
2625 Dayton  
2805 Dayton  
2839 Dayton

2841 Dayton  
2845 Dayton  
3003 Dayton  
3007 Dayton  
3027 Dayton  
3105 Dayton  
3117 Dayton  
3130 Dayton  
3200 Dayton  
3201 Dayton  
3206 Dayton  
3210 Dayton Suite Units A & B  
3212 Dayton Suite Units A,B & C,  
3214 Dayton Suite Units A, B, C, & D  
3216 Dayton Suite Units A & B  
3224 Dayton  
3316 Dayton  
101 Harding  
3200 Redding  
105 E. Newberry  
901 Altamont  
343 Sweetland  
5201 Dayton  
4709 Delashmitt  
2232 E Lyndon

## **PUBLIC WORKS DEPARTMENT**

### **Solid Waste Collection Totals – January 2017**

Residential Garbage:	319.78 tons
Friday Trash:	44.54 tons
Roll-off Dumpster:	6.43 tons
Leaf Collection:	112.00 tons
Brush Collected:	105.79 tons
Total Collected:	588.51 tons



**Codes Enforcement:**

Conducted 145 enforcement actions, including:

07	code actions regarding high grass/weeds/overgrowth
17	code actions regarding unregistered/inoperable vehicles
88	general property maintenance
0	temporary storage ordinance
5	unfit for occupation
0	zoning
0	unrestricted animal
26	various other complaints

**Fleet Maintenance Service/Repairs:**

POLICE	18
FIRE	2
PUBLIC WORKS	16

**Demolitions** from July 2013 – January 2017

23 - Structures removed

5 - In progress

**Inspections:**

Plumbing Inspections	8
Electrical Inspections	2
HVAC Mechanical	9
Gas Inspections	9

Footing Inspections	1
Slab Inspections	0
Framing	7
Final Building	4
Sign Inspections	1
Roofing	0
Insulation Inspections	0

**Permits:**

Various permits issued 27

Revenue Received from Permits: \$ 3,713.00

**All City Departments**

**On the-Job Injuries**

Lost Time Accidents – 0

Other Job Related Injuries – 0

**Personnel**

New Hires – 1 (Fire Department)

Dismissal – 0

Resignation – 0

Retirement – 0