

**BOARD OF COMMISSIONERS' MEETING**

Minutes  
October 4, 2016  
7:10 p.m.

- I. **Call to Order** – Mayor Roberts called the meeting to order at 7:10 p.m.
- II. **Roll Call** – City Manager Smith called the roll. Mayor Roberts, Vice Mayor Pierce and Commissioner Pope were present. Commissioners Causer and LeCompte were absent. Also present was City Attorney Arnold Stulce Jr., Fire Chief Mark Mathews, Public Works Director Tim Thornbury, Finance Director John Alexander, City Recorder Ruth Rohen and those listed on Exhibit “A”.
- III. **Invocation** – Vice Mayor Pierce gave the Invocation.
- IV. **Pledge of Allegiance** – Fire Chief Mark Mathews led the Pledge of Allegiance.
- V. **Consideration of the Minutes for approval or correction:**
  - A. **September 20, 2016 Agenda Work Session**
  - B. **September 20, 2016 Commission Meeting**Vice Mayor Pierce made a motion to approve the minutes, second by Commissioner Pope. The minutes of the meetings were approved with all Commissioners voting “yes”.
- VI. **Communication from the Mayor**
  - Welcomed all.
  - The City will be having three Town Hall Meetings to receive citizen input in regard to uses for the old middle school property. Meetings will be held on October, 11<sup>th</sup>, November 8<sup>th</sup>, and December 13<sup>th</sup> at 6:00 p.m. at Red Bank City Hall.
- VII. **Commissioners Report**
  - **Vice-Mayor Eddie Pierce**
    - Welcomed everyone.
    - Looking forward to the Town Hall Meetings and receiving citizen comments about the old middle school property.
  - **Commissioner Rick Causer**
    - Absent
  - **Commissioner Ed LeCompte**
    - Absent
  - **Commissioner Terry Pope**
    - Welcomed all.
    - Enjoyed attending the Red Bank High School Hall of Fame Ceremony. The library at the school was named in honor of long time educator Don Bishop.
- VIII. **City Manager Report**
  - The City will be doing some work on the Red Bank Dixie Youth facilities.
- IX. **Awards and Recognition**

Mayor Roberts presented Billie, Bryan and Barry Glasscock with a Proclamation and Resolution honoring former Mayor Joe Glasscock for numerous years of public service to the citizens of the City of Red Bank. In honor of his service Resolution No. 16-1132 renaming the Red Bank Community Center to the Joseph Glasscock Community Center was approved with all Commissioners voting “yes”.
- X. **Unfinished Business** –
  - A. **ORDINANCE NO. 16-1067 – AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE, TO ACCEPT THE 2016 HOMELAND SECURITY GRANT AND TO AMEND THE FISCAL YEAR 2017 OPERATING BUDGET TO APPROPRIATE GRANT FUNDING IN THE AMOUNT OF \$36,080.00 FOR THE POLICE AND FIRE DEPARTMENT (SECOND AND FINAL READING)**

Mayor Roberts advised that this is an ordinance to accept the a radio grant and to amend the budget for the grant funding. Commissioner Pope made a motion to approve the ordinance, second by Vice Mayor Pierce. There were no citizen comments. **Roll Call Vote: Mayor Roberts “yes”, Vice Mayor Pierce “yes”, Commissioner Pope “yes”.** Ordinance No. 16-1067 was approved on second and final reading with all Commissioners voting “yes”.

**B. ORDINANCE NO. 16-1068 – AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE, TO AMEND THE FISCAL YEAR 2017 OPERATING BUDGET TO APPROPRIATE ROLL-OVER GRANT FUNDING (SECOND AND FINAL READING)**

Mayor Roberts advised that this ordinance will amend the budget for grant funds that were not fully expended in FY 2016. Vice Mayor Pierce made a motion to approve the ordinance, second by Mayor Roberts. There were no citizen comments. *Roll Call Vote: Mayor Roberts “yes”, Vice Mayor Pierce “yes”, Commissioner Pope “yes”*. Ordinance No. 16-1068 was approved on second and final reading with all Commissioners voting “yes”.

**XI. New Business –**

**A. RESOLUTION NO. 16-1126 – A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A CERTIFICATE OF COMPLIANCE FOR MY DISCOUNT LIQUOR, BEER AND TOBACCO, 2105 DAYTON BOULEVARD, RED BANK, TENNESSEE**

Mayor Roberts advised that the Tennessee Alcoholic Beverage Commission regulates the sale of liquor in the state. He advised that each business selling wine and liquor is required to obtain a Certificate of Compliance from the local governing body every two years. It was noted that City Administration and the Police Department had reviewed the few criteria that the City is allowed by state law to address. Commissioner Pope made a motion to approve the resolution, second by Vice Mayor Pierce. There were no citizen comments. Resolution No. 16-1126 was approved with all Commissioners voting “yes”.

**B. RESOLUTION NO. 16-1127 – A RESOLUTION AUTHORIZING PAINTING SERVICES FOR RED BANK FIRE HALL #2, LOCATED AT 4901 DAYTON BOULEVARD**

Fire Chief Mathews advised that competitive pricing was obtained for water sealing and painting of Fire Hall #2. He advised that the lowest price was from Kevin Chapman Painting in the amount of \$10,415. Vice Mayor Pierce made a motion to approve the resolution, second by Commissioner Pope. There were no citizen comments. Resolution No. 16-1127 was approved with all Commissioners voting “yes”.

**C. RESOLUTION NO. 16-1128 – A RESOLUTION AUTHORIZING THE PURCHASE OF RADIOS FROM MOTOROLA, INC. FOR THE POLICE DEPARTMENT**

Mayor Roberts explained that this resolution will authorize the purchase of ten mobile radios and 20 portable radios from Motorola Solutions for use by the Police Department. He advised the purchase price is \$101,529.50 and that the radios will be purchased from a State of Tennessee contract. He further explained that grant funding will be used to pay a portion of the cost and that the remaining amount is budgeted in the FY 2017 budget. Commissioner Pope made a motion to approve the resolution, second by Mayor Roberts. There were no citizen comments. Resolution No. 16-1128 was approved with all Commissioners voting “yes”.

**D. RESOLUTION NO. 16-1129 – A RESOLUTION AUTHORIZING AN AGREEMENT WITH ROBERT J YOUNG COMPANY, INC. FOR INFORMATION TECHNOLOGY NETWORK MAINTENANCE AND SUPPORT SERVICES**

City Manager Smith explained that this resolution will authorize an agreement for Information Technology Services for the City. He advised that this is a three year agreement at a cost of \$22,620 per year. He further advised that the City has the option to terminate the agreement at any time. Vice Mayor Pierce made a motion to approve the resolution, including authorizing the City Manager to sign the agreement upon approval by the City Attorney. Motion was seconded by Commissioner Pope. There were no citizen comments. Resolution No. 16-1129 was approved with all Commissioners voting “yes”.

**E. RESOLUTION NO. 16-1130 – A RESOLUTION ACCEPTING A DONATION OF LAND FROM TENNESSEE RIVER GORGE TRUST, INC.**

City Manager Smith advised that after the agenda was published, it was learned that the City had already approved Resolution No. 16-1091 on February 2, 2016 accepting this land. This item was removed from the agenda.

**F. RESOLUTION NO. 16-1131 – A RESOLUTION TO PROCLAIM THE MONTH OF OCTOBER 2016 “DOMESTIC VIOLENCE AWARENESS MONTH” IN THE CITY OF RED BANK**

Mayor Roberts explained the importance of domestic violence awareness, education and prevention. He advised that this resolution will declare the month of October 2016 as Domestic Violence Awareness Month in the City. Commissioner Pope made a motion to approve the resolution, second by Vice Mayor Pierce. There were no citizen comments. Resolution No. 16-1131 was approved with all Commissioners voting “yes”.

**G. ORDINANCE NO. 16-1069 – THE OMNIBUS BUILDING, PLUMBING, ELECTRICAL, GAS, MODEL ENERGY, SWIMMING POOL, LIFE SAFETY, HANDICAPPED ACCOMMODATIONS AND MECHANICAL CODED AMENDMENTS ORDINANCE OF 2016 AMENDING TITLE 12, SECTIONS 12-101, 12-201, 12-301, 12-401, 12-601, 12-701, 12-801, AND 12-10-101 AND ADDING CHAPTER `14 WITH RESPECT TO THE ENFORCEMENT AND CIVIL PENALTY PROVISIONS RELATED TO ALL THE VARIOUS REGULATORY CODES FOUND IN TITLE 12 OF THE RED BANK CITY CODE (FIRST READING)**

City Manager Smith explained that this ordinance will update the City of Red Bank codes to be consistent with surrounding jurisdictions and state laws. Vice Mayor Pierce made a motion to approve the ordinance, second by Commissioner Pope. There were no citizen comments.

**Roll Call Vote: Mayor Roberts “yes, Vice Mayor Pierce “yes”, Commissioner Pope “yes”.** Ordinance No. 16-1069 was approved on first reading with all Commissioners voting “yes”.

**H. ORDINANCE NO. 16-1070 – AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE, AMENDING TITLE 7, CHAPTER 2, SECTION 7-201 AND 7-202 OF THE RED BANK CITY CODE AND ADOPTING THE PROVISIONS OF THE INTERNATIONAL FIRE CODE, 2012, AS THE FIRE CODE FOR THE CITY OF RED BANK, TENNESSEE (FIRST READING)**

City Manager Smith explained that this ordinance will update the City of Red Bank codes to be consistent with surrounding jurisdictions and state laws. Commissioner Pope made a motion to approve the ordinance, second by Vice Mayor Pierce. There were no citizen comments.

**Roll Call Vote: Mayor Roberts “yes, Vice Mayor Pierce “yes”, Commissioner Pope “yes”.** Ordinance No. 16-1070 was approved on first reading with all Commissioners voting “yes”.

**I. ORDINANCE NO. 16-1071 – AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE, AMENDING TITLE 12 OF THE RED BANK CITY CODE BY ADDING CHAPTER 13, SECTION 101 ET. SEQ., AND ADOPTING THE PROVISIONS OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE, 2012 EDITION, AS THE PROPERTY MAINTENANCE CODE FOR THE CITY OF RED BANK, TENNESSEE (FIRST READING)**

City Manager Smith explained that this ordinance will update the City of Red Bank codes to be consistent with surrounding jurisdictions and state laws. Mayor Roberts made a motion to approve the ordinance, second by Vice Mayor Pierce. There were no citizen comments.

**Roll Call Vote: Mayor Roberts “yes, Vice Mayor Pierce “yes”, Commissioner Pope “yes”.** Ordinance No. 16-1071 was approved on first reading with all Commissioners voting “yes”.

**J. ORDINANCE NO. 16-1072 – AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE, TO AMEND TITLE 8, CHAPTER 2 OF THE RED BANK CITY CODE DEFINING THE TERM “BEER” TO BRING THE CODE INTO COMPLIANCE WITH THE DEFINITION OF “BEER” IN THE TENNESSEE CODE (FIRST READING)**

City Attorney Stulce advised that the alcohol content in the definition of “beer” in the Tennessee Code has changed from 5% to 8% and that the City is required by the State to amend its beer ordinance to reflect the change. Vice Mayor Pierce made a motion to approve the resolution, second by Commissioner Pope. There were no citizen comments.

**Roll Call Vote: Mayor Roberts “yes”, Vice Mayor Pierce “yes”, Commissioner Pope “yes”.**

Ordinance No. 16-1072 was approved on first reading with all Commissioners voting “yes”.

**XII. Citizen Comments –**

- **Tammy Gracy, 4100 McCahill Rd.,** Advised that she recently learned that the non-profit animal rescue charity that she currently operates from her residence violates City of Red Bank Codes. She asked the Commission to consider amending the codes so that she can continue the charity work.
- **Richard Thomas, 4022 McCahill Rd.,** Explained that he lives next door to Ms. Gracy and urged the Commission to consider surrounding property owners and all aspects of Ms. Gracy’s request before making a decision.

**XIII. Adjournment**

The meeting was adjourned at 7:45 p.m.

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MAYOR

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City Recorder