

BOARD OF COMMISSIONERS' MEETING

Minutes
July 21, 2015
7:00 p.m.

- I. **Call to Order** – Vice Mayor Eddie Pierce called the meeting to order at 7:00 p.m.
- II. **Roll Call** – City Manager Randall Smith called the roll. Vice Mayor Pierce, Commissioners Causer, LeCompte and Pope were present, Mayor Roberts was absent. Also present were City Attorney Arnold Stulce, Fire Chief Mark Mathews, Police Chief Tim Christol, Public Works Director Tim Thornbury, Finance Director John Alexander, City Recorder Ruth Rohen and those listed on Exhibit “A”.
- III. **Invocation** – Planning Commission Chairman David Hafley gave the Invocation.
- IV. **Pledge of Allegiance** – Fire Chief Mark Mathews led the Pledge of Allegiance.
- V. **Consideration of the Minutes for approval or correction:**
 - A. **July 7, 2015, Agenda Meeting**
 - B. **July 7, 2015 Commission Work Session**Commissioner Pope made a motion to approve the minutes as printed, seconded by Commissioner LeCompte. The minutes of both meetings were approved with all Commissioners voting “yes”.
- VI. **Communication from the Mayor - Absent**
- VII. **Commissioner's Report**
 - **Vice-Mayor Eddie Pierce**
 - Welcomed everyone.
 - Large attendance for the Red Bank Farmer's Market. Congratulated the organizers of the event.
 - **Commissioner Rick Causer**
 - Welcomed everyone, especially Hamilton County Commissioners Jim Fields and Joe Graham and Planning Commission members David Hafley and Rufus Smith.
 - Offered condolences for the families of the five service members that were recently killed. Thanked City Manager Smith for lowering the flags.
 - Thanked all departments for the hard work they do.
 - **Commissioner Ed LeCompte**
 - Welcomed everyone.
 - Attended the ribbon cutting for Northside Neighborhood House thrift store yesterday.
 - Thanked the Public Works Department for sealing the parking lot of City Hall and maintaining the old middle school property.
 - Attended the Red Bank Farmer's Market for the past two Mondays, great citizen turnout and vendors are offering a variety of items for sale.
 - Invited everyone to attend the next meeting of the Red Bank Neighborhood Pride Association on Tuesday, July 28th at 6:30 at the Red Bank Community Center. The guest speaker will be Red Bank Middle School Principal Andrea Edmondson.
 - **Commissioner Terry Pope**
 - Welcomed everyone, special recognition to former commissioner Ruth Jenó and Planning Commission members David Hafley and Rufus Smith.
 - Red Bank Farmer's Market has been a success.
 - Offered condolences to the families of the five recently killed military service members.
 - Thanked Public Works for swiftly cleaning the city after recent storms and thanked the police and fire departments for their quick response to calls for service.
- VIII. **City Manager Report**
 - Commended all Department Heads on the great job the employees of Red Bank do. Special recognition for employee response and diligence last week during the severe storm event and the active shooter event.
- IX. **Unfinished Business – None**
- X. **New Business –**
 - A. **RESOLUTION NO. 15-1058 – A RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF RED BANK, THE**

TENNESSEE HIGHWAY PATROL AND THE TENNESSEE DEPARTMENT OF TRANSPORTATION TO ESTABLISH AN "OPEN ROADS POLICY"

City Manager Smith explained that this MOU formalizes an agreement between agencies to assist in clearing roadways in Tennessee after accidents and other events that may cause traffic congestion. Commissioner Causer made a motion to approve the resolution, seconded by Commissioner LeCompte. Resolution No. 15-1058 was approved with all Commissioners voting "yes".

B. RESOLUTION NO. 15-1059 – A RESOLUTION TO DECLARE A MORATORIUM UPON THE ISSUANCE OF PERMITS FOR THE PLANNING AND CONSTRUCTION OF MULTI-FAMILY HOUSING DEVELOPMENTS, PENDING A REVIEW OF APPLICABLE REGULATORY ORDINANCES

Vice Mayor Pierce explained that this resolution will place a moratorium on the issuance of permits for new multi-family dwellings for a period of 180 days. Vice Mayor Pierce invited citizen comments.

- Ruth Jenó, 4405 McCahill Rd., Asked for clarification of what defines a multi-family dwelling.

Commissioner Causer made a motion to approve the resolution, seconded by Commissioner Pope. Resolution No. 15-1059 was approved with all Commissioners voting "yes".

C. RESOLUTION NO. 15-1060 - A RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF RED BANK, HAMILTON COUNTY SHERIFF'S DEPARTMENT, CHATTANOOGA POLICE DEPARTMENT, CHATTANOOGA HOUSING AUTHORITY POLICE DEPARTMENT, CHATTANOOGA STATE COMMUNITY COLLEGE POLICE DEPARTMENT, COLLEGEDALE POLICE DEPARTMENT, EAST RIDGE POLICE DEPARTMENT, LOOKOUT MOUNTAIN TN POLICE DEPARTMENT, SIGNAL MOUNTAIN POLICE DEPARTMENT, SODDY DAISY POLICE DEPARTMENT, AND THE UNIVERSITY OF TENNESSEE CHATTANOOGA POLICE DEPARTMENT, ALL MUNICIPALITIES OF HAMILTON COUNTY AND THE STATE OF TENNESSEE FOR CERTIFICATE OF NEED TRANSPORTS

Chief Christol explained that Hamilton County Sheriff's Office is responsible for transporting persons that have been served with a "Certificate of Need" transport form by a health care facility or the Crisis Response Team. This MOU would allow municipal agencies the authority to make these transports, thereby saving time and resources. Commissioner LeCompte made a motion to approve the resolution, seconded by Commissioner Pope. Resolution No. 15-1060 was approved with all Commissioners voting "yes".

D. RESOLUTION NO. 15-1061 – A RESOLUTION AUTHORIZING AN AGREEMENT WITH WISER CONSULTANTS, LLC FOR ENGINEERING SERVICES IN REGARD TO PAVING OF DAYTON BOULEVARD BETWEEN GREENLEAF STREET AND BROWNTOWN ROAD, NOT TO EXCEED \$56,750.00

City Manager Smith explained that this resolution will authorize an agreement with Wisser Consultants, LLC to perform engineering work associated with a Transportation Improvement Project to pave Dayton Boulevard from Greenleaf Street to Browntown Road. He requested that approval of the resolution also authorize him to sign the agreement upon approval by the City Attorney. After inquiry by Commissioner Pope, Tim Thornbury estimated that paving would begin in the Fall of 2016. Commissioner Causer made a motion to approve the resolution including authorizing the City Manager to sign the contract, seconded by Commissioner LeCompte. Resolution No. 15-1061 was approved with all Commissioners voting "yes".

E. RESOLUTION NO. 15-1062 - A RESOLUTION AUTHORIZING AN AGREEMENT WITH WISER CONSULTANTS, LLC FOR ENGINEERING SERVICES IN REGARD TO SIGNALIZATION UPGRADES, NOT TO EXCEED \$39,490.00

City Manager Smith advised that this resolution will authorize an agreement with Wisser Consultants, LLC to perform engineering work associated with a Transportation Improvement Project to upgrade traffic signals at Signal Mountain Rd. and Dayton Blvd., Morrison Springs Rd. and Dayton Blvd., Ashland Terr. and Dayton Blvd., and the traffic lights at Highway 27 and Morrison Springs Rd. He requested approval of the resolution also authorize him to sign the agreement upon approval by the City Attorney. After inquiry by Commissioner Causer, Tim Thornbury explained the upgrades that will be made to the various lights. Commissioner Pope made a motion to approve the resolution including authorizing the City Manager to sign the contract, seconded by Commissioner LeCompte. Resolution No. 15-1062 was approved with all Commissioners voting "yes".

F. RESOLUTION NO. 15-1063 - A RESOLUTION AUTHORIZING AN AGREEMENT WITH WISER CONSULTANTS, LLC FOR ENGINEERING SERVICES IN REGARD TO PEDESTRIAN / TRAFFIC CALMING ISLANDS, NOT TO EXCEED \$40,590.00

Vice Mayor Pierce advised that this will utilize grant funding for Wisser Consultants, LLC to perform engineering services for installing pedestrian / traffic calming islands on Dayton Blvd. Commissioner Causer noted that grant funds are tax payer money and that he has been against this project since it was first presented in 2013. He also advised that he received information from the City of East Ridge that they had installed islands such as

these but that they had to remove them later due to several issues. Vice Mayor Pierce invited citizen comments.

- Daniel Shoats, 2102 Dayton Blvd., Advised he is a business owner in Red Bank and that he is opposed to the City installing islands on Dayton Blvd.
- Ruth Jenó, 4405 McCahill Rd., Advised that she is against the installation of islands and suggested that the commission table the item and conduct a Town Hall meeting on the subject.

Commissioner LeCompte feels that the vote should move forward but also feels that there should be a public meeting concerning the project. City Manager Smith advised that a Public Involvement meeting is required for all Transportation Improvement Projects. After no further comments, Commissioner Causer made a motion to deny the resolution, motion failed due to no second. Commissioner Pope made a motion to approve the resolution including authorization for the City manager to sign the contract upon approval by the City Attorney, motion seconded by Commissioner LeCompte. **Commissioner Causer requested a roll call vote: Vice Mayor Pierce “yes”, Commissioner Causer “no”, Commissioner LeCompte “yes”, Commissioner Pope “yes”.** Resolution No. 15-1063 was approved by 3 to 1 vote.

G. ORDINANCE NO. 15-1036 – AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE, TO REPEAL ORDINANCE NO. 98-768, THE RED BANK PERSONNEL POLICIES ORDINANCE, CODIFIED AT APPENDIX A TO THE RED BANK CITY CODE, TOGETHER WITH ALL AMENDMENTS THERETO AND ADOPTING A NEW PERSONNEL POLICIES ORDINANCE, CODIFIED AT APPENDIX A, TO THE RED BANK CITY CODE (FIRST READING)

City Manager Smith explained that the Personnel Policy for the City has not been revised since 1998 and that the current policies do not address certain issues that are prevalent today. Commissioner Causer noted that the Commission had requested a revision to the vacation accrual section of the policy and requested that the change be made before final approval. Commissioner Causer made a motion to approve the ordinance adopting a new Personnel Policy, as amended, seconded by Vice Mayor Pierce. **Roll Call Vote: Vice Mayor Pierce “yes”, Commissioner Causer “yes”, Commissioner LeCompte “yes”, Commissioner Pope “yes”.** Ordinance No. 15-1036 was approved on first reading with all Commissioners voting “yes”.

H. RESOLUTION NO. 15-1064 – A RESOLUTION TO PROCLAIM JULY 16TH AS A “DAY OF REMEMBRANCE”, HONORING THE LIVES OF UNITED STATES ARMED FORCES MEMBERS SLAIN ON JULY 16, 2015

Commissioner Causer made a motion to approve the resolution, seconded by Commissioner LeCompte. Resolution No. 15-1064 was approved with all Commissioners voting “yes”.

XI. Citizen Comments

- Daniela Chapel, 319 Sweetland Dr., Is pleased that the owner of the property in the 2000 block of Dayton Blvd. has cleaned the property and leveled the dirt and mound of debris that was on the property.

XII. Adjournment

The meeting was adjourned at 7: 35 P.M.

MAYOR

City Recorder